

**TO: Department Officers**

District Presidents/Vice Presidents

Past Department Presidents

**DATE:** February 24, 2026

This is your official call to the Spring Department Executive Committee Meeting for the 2025-2026 fiscal year. This meeting will be on **Sunday, April 12, 2026** at the Senior Center, 142 NE Dayton St, John Day Oregon

You are responsible for making your own lodging reservation. Expenses will be allowed for Friday night only for those scheduled to attend Saturday morning meetings. Please be sure to inform the hotel that you are with the American Legion when you call the hotel for reservations. Hotel information will be coming out soon.

**Department Officers and District Presidents are required to have a written report to Department prior to the DEC meeting. Your report is due into Department by March 30th. Book of reports will be sent out by email no later than April 09, 2026**

**If you are planning to give an oral report at this meeting, have that report in written form to hand into the Department Secretary. THIS IS ALSO REQUIRED OF ANYONE SPEAKING FROM THE FLOOR.** Reports from the floor from District Presidents should be on Unit success stories or Units in crisis and need a written report.

District Presidents unable to attend shall arrange to have the district represented by the Vice President. All other Vice Presidents, Department Chairmen and Past Department Presidents and members are most welcome to attend the meeting at their own expense.

The Poppy and Girls State Chairmen are being called to report at Sunday's DEC. Mileage and lodging expenses are allowed for those Chairman called to give a report on the floor.

**SATURDAY, APRIL 11, 2026**

10:00AM: Finance meeting. 11:00AM Admin Place TBD

1:00 PM: District Presidents and Vice Presidents only with President Cindy and Vice President Dianne, 142 NE Dayton St, John Day Oregon

2:00 – 4:00 PM: Training Session: Training with Helen Hisaw. We are looking forward to lively discussions. 142 NE Dayton St, John Day Oregon.

**SUNDAY, APRIL 12th –**

8:30 AM: **Department Executive Committee Meeting**, 142 NE Dayton St, John Day Oregon.