



American Legion Auxiliary
Department of Oregon

TO: Department Officers
District Presidents/Vice Presidents
Past Department Presidents

DATE: March 13, 2025

This is your official call to the Spring Department Executive Committee Meeting for the 2024 - 2025 fiscal year. This meeting will be on **Sunday, April 13, 2025**, at **La Pine Senior Center at: 16450 Victory Way, LA Pine OR, 97739**. Headquarters hotel will be the: Best Western Hotel: 16515 Reed Road, La Pine OR.

You are responsible for making your own lodging reservation. Expenses will be allowed for Friday night only for those scheduled to attend Saturday morning meetings. Please be sure to inform the hotel that you are with the American Legion when you call the hotel for reservations. Hotel information will be coming out soon.

Department Officers and District Presidents are required to have a written report to Department prior to the DEC meeting. Your report is due into Department by March 31st. Book of reports will be sent out by email no later than April 11, 2025

If you are planning to give an oral report at this meeting, have that report in written form to hand into the Department Secretary. THIS IS ALSO REQUIRED OF ANYONE SPEAKING FROM THE FLOOR. Reports from the floor from District Presidents should be on Unit success stories or Units in crisis and need a written report.

District Presidents unable to attend shall arrange to have the district represented by the Vice President. All other Vice Presidents, Department Chairmen and Past Department Presidents and members are most welcome to attend the meeting at their own expense.

The Poppy and Girls State Chairmen are being called to report at Sunday's DEC. Mileage and lodging expenses are allowed for those Chairman called to give a report on the floor.

SATURDAY, APRIL 12, 2025

10:00AM: Finance meeting. Place TBD

1:00 PM: District Presidents and Vice Presidents only with President Cindy and Vice President Dianne.
La Pine Senior Center at: 16450 Victory Way, LA Pine OR, 97739

2:00 – 4:00 PM: Training Session: Training with Helen Hisaw, and Danni Gonzales. We are looking forward to lively discussions. **La Pine Senior Center at: 16450 Victory Way, LA Pine OR, 97739**

SUNDAY, APRIL 13, 2025

8:00 AM: **Department Executive Committee Meeting: La Pine Senior Center at: 16450 Victory Way, LA Pine OR, 97739**