

**AMERICAN LEGION AUXILIARY  
CALL TO 103<sup>rd</sup> ANNUAL DEPARTMENT CONVENTION**

**June 12 – 16 , 2024**

- PURPOSE** - To receive reports of the Department Officers, National Executive Committee, District Presidents, and Department Standing Committees.
- Consider amendments to the Department Constitution and Bylaws.
  - Elect Department Officers.
  - Elect Delegates and Alternates to the National Convention.
  - Transact other business as may be brought before the Convention.
  - Install elected Department Officers, District Presidents, and Vice Presidents.

**REPRESENTATION** ARTICLE VII, SECTION (2), of the Department Constitution provides: Representation in the Department Convention shall be by Units. Each Unit shall be entitled to delegates based upon the number of members whose dues are paid up-to-date as provided in the Standing Rules.

3) Changes to the formula for delegate voting strength and the manner for casting votes may be determined only by a two-thirds vote of the Department delegates. Two delegates and two alternates and one additional delegate and one additional alternate for each fifty members, or major fraction thereof, whose current Department and National dues have been paid and received by the Department Headquarters, thirty days prior to the holding of the Department Convention. Each Unit shall have as many votes as it is entitled to delegates.

**REGISTRATION FEE \$20.00** SECTION K (5), of the Department Standing Rules provides: Each delegate, alternate, and delegate-at-large shall pay the registration fee set by The American Legion Department Executive Committee for The American Legion and its Auxiliary Convention.

**ONLY PAY \$20 FOR MEMBERS ACTUALLY ATTENDING CONVENTION AND ONLY LIST THE NAMES OF THE MEMBERS ATTENDING CONVENTION.**

**DELEGATE FEE \$10.00** SECTION K (4), of the Department Standing Rules provides: Each delegate, alternate, and delegate-at-large shall pay the delegate fee set by American Legion Auxiliary. **(DO NOT PAY DELEGATE FEE FOR ANY ALTERNATE ATTENDING BUT DO LIST THOSE THAT HAVE PAID CONVENTION FEE.)**

**CERTIFICATION OF DELEGATES AND ALTERNATES** Fill in the names and return to Department Headquarters (enclosing fee of \$10.00 per delegate and delegate-at-large in time to reach Department by May 13<sup>th</sup>, 2024. Do not pay the delegate fee for alternates. Mail both Delegate fees (\$10.00) and the convention Registration fee (\$20.00) **to American Legion Auxiliary, P.O. Box 1730, Wilsonville, OR 97070.**

**RESOLUTIONS** Section L of the Department Standing Rules provides:

- 1) All resolutions submitted for consideration shall be submitted to Department Headquarters 30 days prior to the Department Convention with the exception of resolutions emanating from a District Caucus less than 30 days prior to a Department Convention. **Deadline date May 13<sup>th</sup>, 2024.** All resolutions shall bear the signature of two persons and/or the Unit or District submitting them.
- 2) The Department Convention Resolutions Chairman shall, after all resolutions have been duly considered and acted upon by the Convention Resolutions Committee, present all resolutions to the Department body for final action.

Furthermore, a copy of any Resolution requiring the expenditure of Department funds shall be sent to the Finance Chairman, as well as Department Headquarters, by the Unit or member submitting same thirty (30) days prior to Convention – **deadline date May 13<sup>th</sup>, 2024.** They must be in proper form, typed.

**VOTING** ARTICLE VII, SECTION 9 of the Department Constitution provides: Each delegate shall be entitled to one vote. The vote of any delegate absent may be cast by the majority of the delegates present from the Unit. A delegate-at-large must be present to cast their own ballot. The manner for casting votes shall be as provided in the Department Convention Standing Rules.

ARTICLE VII, SECTIONS 4, 5, 6, 7 and 8 of the Department Constitution provides:

4. The Department President and Department Vice President shall be delegates-at-large to the Department Convention, with vote to be exercised with their Units, and shall serve as Department Convention Chairman and Vice Chairman respectively.

5. The National Executive Committee person, Department Secretary, Department Treasurer, Department Chaplain, Department Historian, Department Parliamentarian, Department Sgt.-at-Arms, and Department Assistant Sgt.-at-Arms shall be delegates-at-large to the Department Convention, with vote to be exercised with their Units.

6. Past Department Presidents in good standing in their Units shall be delegates-at-large to the Department Convention, with vote to be exercised with their Units.

7. The District Presidents shall be delegates-at-large to the Department Convention with vote to be exercised with their Units.

8. Each Department Committee chairman shall be delegates-at-large to the Department Convention with vote to be exercised with their Units.

**ALL SESSIONS will be held at The Mill Casino, Hotel and R.V. Park, 3201 Tremont Ave, North Bend, Or**  
**PLEASE NOTE THE FOLLOWING IS SUBJECT TO CHANGE:** Check the agenda in the Convention Book.

### **WEDNESDAY JUNE 12th, 2024**

**9:00 am – 1:00 pm –** Auxiliary Registration, Salmon Room Foyer

**4:00-6:30 pm - JOINT OPENING, and Memorial Service, Salmon Room**, this is a joint opening with The American Legion. **District Presidents, Department Officers and Past Department Presidents need to arrive at 3:30 PM to line up for processional.** Goal Unit Color bearers are to wear navy slacks/skirt and white blouse/shirt. **Goal Units will pick up the Goal Ribbon for the Unit Banner (flag). ONLY Goal Units will carry Unit Banners in at the Joint opening.** District Presidents are to wear Red Blazers, White blouse/shirt, and Black or Navy slacks or skirt for the Memorial Service.

**7:00-9:00 pm – Past Department President’s Meeting**

### **THURSDAY JUNE 13th, 2024**

**7:30 - 8:30 am –** Auxiliary Registration, Salmon Room Foyer

**8:30 - 11:30 am – JOINT TRAINING from National Leadership, Salmon Room**

**ALL AUXILIARY MEMBERS ARE STRONGLY ENCOURAGED TO ATTEND THIS IMPORTANT SESSION.**

**Mark Seavey, National Judge Advocate**

His message will be one for all members. As a point of reference, Mark Seavey also represents the American Legion Auxiliary as General Counsel. He is knowledgeable on both organizations and will be presenting valuable information on corporate structure and responsibilities of the American Legion and American Legion Auxiliary.

**BE THE ONE training**

The mission of BE THE ONE is to end military and veteran suicide! The American Legion has joined forces with Columbia University to develop training for those who want to learn more about interacting and responding with military and veterans who may be in crisis. This will be YOUR opportunity to receive this training in person. Anticipated National cadre are Adam Walsh and Wendy Lakso, as well as, Be The One Program Chairman, Waco Hoover.

**11:45 am - 1:15 pm - VA&R Lunch, Beargrass/Willow/Hazel**

**All members encouraged to attend. Food sales will help manage Department expenses.**

**1:30 pm - Opening / Business Session, Salmon East**

**5:00 pm - 8:00 pm - The Oregon American Legion Foundation Mix and Mingle, Salmon Room**

**FRIDAY JUNE 14th, 2024**

**7:30 - 8:30 am** – Auxiliary Registration, Salmon Room Foyer

**8:30 am - Auxiliary General Session continued**, (Dress Code – Red, White, and Blue Friday).

**11:30 am - 1:15 pm - Americanism Luncheon, Beargrass/Willow/Hazel**

**All members encouraged to attend. Food sales will help manage Department expenses.**

**1:30 pm - Auxiliary General Session reconvened, Salmon East**

**5:30 - 6:30 pm – Banquet Social Hour. All members encouraged to attend.**

**6:30 - 9:00 pm - President & Commander Banquet, Salmon Room**

**All members encouraged to attend. Food sales will help manage Department expenses.**

**SATURDAY JUNE 15th, 2024**

**8:30 am - Auxiliary General Session continued, Salmon East**

**10:00 - 11:00am Joint Installation of Legion Family (TAL, ALA, SAL, ALR), Salmon West**

**Mandatory for Incoming Officers** | Dress Code – Red Blazers, White blouse/shirt, and Black or Navy slacks or skirt

**11:00 am Return to ALA Convention, Salmon East**

**1:00 - 3:00pm - ALA Post Convention Meeting, Salmon East**

**4 pm – Victory Party - Mill Casino, Beargrass/Willow/Hazel**

**Anyone giving a report on the convention floor MUST have a written report to turn in to the Department, with complete listing of awards and who the award was given to.** Or you can e-mail your reports to Department Headquarters for minutes.