

AMERICAN LEGION AUXILIARY  
DEPARTMENT OF OREGON

**DEPARTMENT PARLIAMENTARIAN POLICY**

Read the "Department Policy – All Chairmen".

1. When called upon by the Department President, the Parliamentarian shall instruct the Department Executive Committee (D.E.C.) members and Convention Delegates.
2. The Parliamentarian should always discuss inquiries with the Department President (other than the routine questions from Units) prior to replying to the inquiry. The Parliamentarian shall send the Department President and Department office copies of responses to hard copy or electronic inquiries. (January, 2011)
3. The Department Parliamentarian does not rule but only gives an opinion and the Department President then makes the ruling (or decision).
4. The Department Parliamentarian shall be an ex-officio advisor to the Convention Resolutions and Balloting Committees.
5. The Parliamentarian shall be furnished a copy of Robert's Rules of Order, Newly Revised book by Department Headquarters. (Spring DEC 2006)