

AMERICAN LEGION AUXILIARY
DEPARTMENT OF OREGON

DEPARTMENT POLICY – CHAPLAIN

As the Department Chaplain, you are responsible for the spiritual leadership of this Department. You will work closely with the Department President offering spiritual assistance wherever needed.

Read the "Department Policy - All Chairmen".

CHAPEL OF THE 4 CHAPLAINS

The Chapel was built to honor the Four Chaplains who gave their lives when the SS Dorchester went down during World War II.

Units are encouraged to send contributions to Department Headquarters for the 4 Chaplains.

DEPARTMENT CONVENTION

The Memorial Service at the Department Convention is a Legion function, and the Auxiliary is included.

The Auxiliary Chaplain will coordinate plans with the Legion Chaplain on the Memorial Service. The Auxiliary Chaplain will prepare a document for distribution to all convention delegates that records all Auxiliary members lost in the year, broken down by District and Unit. Printing of document will be done by Department Headquarters.

The cost of the Memorial Service to be paid from the Convention expense Budget as approved by the Department President.

Be prepared to provide an opening prayer and closing prayer for each Convention session.

Be prepared to provide either the opening or closing prayer at the Convention Banquet.

DEPARTMENT EXECUTIVE COMMITTEE MEETING (DEC)

You will be required to offer both an opening and closing prayer at each DEC whether it is in person or virtual.

JUDGING

The Department Chaplain shall judge the Department Chaplain's achievement award and Prayer Book entries.

MEMORIALS

Urge Units to conduct a Memorial Service, including draping Charter.

Units may wish to honor their deceased members by contributing to the Chapel of the 4 Chaplains.

CARDS

The Department Chaplain will send sympathy, thinking of you and other cards as needed to Department Officers, Chairmen, Past Department Presidents or spouses of Past Department Commanders. Expenses allowed as per budget.

PRAYER BOOKS

To ensure greater participation, make frequent requests for prayers for the Department President's Prayer Book. Expenses allowed as per budget.

Chairman will set their own rules for Unit Senior and Junior Prayer Books. Suggest they be brief and simple to ensure greater participation.

UNITS

- Urge Units to have Prayers for the opening and closing of each meeting.
- To have a memorial Service.
- Drape their Charter.
- Send sympathy cards and get well cards.
- Visit those in Nursing Homes.
- Send memorials for deceased members to Department Headquarters.