

AMERICAN LEGION AUXILIARY
DEPARTMENT OF OREGON

DEPARTMENT POLICY - AUXILIARY EMERGENCY FUND

The Auxiliary Emergency Fund (A.E.F.) was established by a legacy from an American Legion Auxiliary member. The fund is maintained at National Headquarters and is to assist Auxiliary members, who through no fault of their own, are in need of temporary financial assistance. The Auxiliary Emergency Fund is supported by contributions from Units and individuals.

1. Read the "Department Policy – All Chairmen.
2. Encourage Units to send contributions for the Auxiliary Emergency Fund to Department Headquarters.
3. Suggest the Auxiliary Emergency Fund for Memorials.

AMOUNT AVAILABLE

AEF grant applications are reviewed by the AEF Grant Committee on a case-by-case basis, and awards may be granted up to a maximum of \$2,400. Grant funds may be used only for emergency shelter, food or utilities. AEF funds may not be used for medical expenses or debt such as that on credit cards.

APPLICATION

1. Upon request by the Unit Secretary, the Department Secretary will mail application.
2. Unit President and Secretary (or Treasurer) must sign application after it has been completed.
3. Complete application must be mailed to the Department Secretary who will forward it to National Headquarters after they have attested to the continuous membership.

ELIGIBILITY

Persons who have been members of the American Legion Auxiliary for at least the immediate past two consecutive years, AND whose current membership dues are paid at the time the emergency occurs (three consecutive years' dues) may apply for assistance.

HOW LONG TO PROCESS

A three member Commission at National Headquarters acts upon the application and advises Department Headquarters within three days of receipt of application.

PAYBACK OF MONEY

The American Legion Auxiliary member is not expected to pay back the funds.

REQUIREMENTS FOR APPLICATION

Exhaustive efforts must have been made locally to secure financial aid prior to submitting application.