

AMERICAN LEGION AUXILIARY
DEPARTMENT OF OREGON

Post-Convention DEC

June 17, 2023 | North Bend, OR | The Mill Casino

Summary:

- Ratification of Department Chairmen & Committee Members
- Minutes of Spring DEC, held April 16, 2023 in Redmond approved
- 2023-2024 Budget Approved
Information presented on 990's and contact information if need to contact IRS
- Membership presentation
- President's report
- Charter Cancellations Accepted
 - Unit 137 F&J Ravin District 7
 - Unit 5 Willamette Falls District 8
- Admin Policy

Pending approval

**AMERICAN LEGION AUXILIARY
DEPARTMENT OF OREGON
POST CONVENTION DEPARTMENT EXECUTIVE COMMITTEE MEETING (DEC)
JUNE 17, 2023 | COOS BAY, OR | The Mill Casino**

1:30 PM: **Call to Order** newly elected and installed President, Catherine Brockmann.

Invocation by Chaplain, Gregoria Hernandez.

Pledge of Allegiance was led by Cheryl Park and recited by all.

Preamble to the Constitution of the American Legion Auxiliary by Pam Seelye, Parliamentarian.

POW/MIA, American Legion Resolution 288 recited by President Catherine.

The Post-Convention DEC Meeting was declared convened.

Roll Call of Officers, Jody Marsh, Secretary:

Vice President Cindy Soria, absent; Secretary Jody Marsh, Past Department President (PDP) present; Treasurer, Helen Hisaw, PDP, present; Chaplain, Gregoria Hernandez, present; Parliamentarian, Pam Seelye, PDP, present; National Executive Committee person, Krisann Owens, PDP, present; Barbara Sumner, Sgt-At-Arms, present; Suzanne Hurd, Assistant Sgt-At-Arms, present.

President Catherine: District Presidents, as roll call is taken, please introduce your Vice Present if present: District 1, Dianne Standing, present (Sheri Russell, VP); District 2, Gregoria Hernandez, present (Lori Vallery, VP); District 3, Roberta "Bobbi" Peebler, present (Suzanne Driver, VP); District 4, vacant; District 5, Ginny Williams, PDP, present (Karen Banks, VP); District 6, Maggie LaMont, present; District 7, vacant; District 8, Trudie McGriff, PDP, present (Tawnya Lege, VP); District 9, Frankie Trask, present; District 10, Linda Schmidt, present.

Introduction of Department Chairmen and Committee Members for the purpose of Ratification,

Secretary, Jody Marsh: Please come forward and face the members as your name is called:

Administrative Committee, Debra Godwin, Chair/ Helen Hisaw, member; *Chaplain*, Gregoria Hernandez; *Children & Youth*, Angie McKinney, PDP; *Constitution & Bylaw's*, Pam Seelye; *Convention*, Jody Marsh; *Distinguished Guest Chair*, Ginny Williams, PDP; *Education & Scholarship*, Suzanne Driver; *Finance Committee*, Helen Hisaw, Chair/ members, Maggie LaMont, Suzanne Driver, Bobbie Peebler; *Legislative*, Tracy Peets; *Poppies & Poppy Posters*, Dianne Standing; *Veterans Affairs & Rehabilitation*, Linda Liebenow, PDP, Chair/ member, Maggie LaMont; and *Portland Gift Shop*, Linda Liebenow

President Catherine: "May I have consent to ratify these appointments?"

Krisann Owens, NEC, PDP: "Madame President, I move to accept the selected Department Chairman and Committee Members for ratification. The motion was seconded, and motion passed without discussion.

Rules of the Department Executive Committee, Jody Marsh, Secretary

Article V, Section 2

The Department Executive Committee shall be comprised of the Department President, Department Vice President, Department Secretary, Department Treasurer, the District Presidents, National Executive Committeeperson, Department Parliamentarian, Department Chaplain, Department Historian, Department Sgt-at-Arms, Department Assistant Sgt-at-Arms and Past Department Presidents with membership in the Department of Oregon.

Those members with the right to vote are the Department Vice President, National Executive Committeeperson and District Presidents with the Department President voting in case of a tie.

Minutes:

President Catherine: You have received the minutes of the Spring DEC, held April 16, 2023 in Redmond. They are in your packet. Does anyone have any corrections or is there any discussion concerning the minutes? The motion on the floor to accept the minutes from the Spring DEC, held April 16, 2023 in Redmond as printed and put in the packets (Debra Godwin, McMinnville Unit 21). No second is required, if there are no questions, the minutes are approved as written. Thank you.

Budget (2023-2024) Presentation, Helen Hisaw, Treasurer

Madame President, I do have a little information concerning the IRS 990, may I present that?

President Catherine: "Yes please."

Helen Hisaw: District Presidents you received a list of 990 EIN numbers that are in question or have an issue. I do still plan to send you information on email as well, but I am sure some of you have discovered at this point in time, how time consuming it is to contact the IRS. I have been working on it since our last DEC and I'm making progress. So, if you have your pens ready, I want to give you a little information with an address and information. You want to work with the EO Entity Unit.

Mail to : IRS | Attn: EO Entity Unit, M/S 6273, Ogden, UT 84201

Fax: (855) 214-7520

Phone: Call any general number found for IRS on the web or phone book. Ask to be in contact with the EO Entity Unit. These are the people that understand all the rules and regulations that deal with non-profit organizations. They are a lot faster; they have the answers for your questions, other than sending you to the website. They can help you better. If your 990 has been revoked for more than three years or you haven't filed for more than three years, then you get a real issue.

There are a couple of things that can happen, and I will start with Aloha 104. The reason is because they ended up with two EIN numbers. The only way to fix that is to send them a letter and request that those two numbers be combined/merged. In order to do that the letter needs to state that you want EIN number (write it out) **you do not want** to use and that want to merge with the EIN number (write it out) you are actively using. This is a common problem. If a Unit has been doing business this entire time, they have to request a reinstatement. In lieu of trying to use the website, call the IRS and get in touch with the EO Entity Unit and they can start walking you through that process. They can also tell you right up front what the fines are going to be to reinstate your tax deduction status. They can help you with the forms, they can give you the dollar amount and what steps to go through to get it done. If a Unit has not been doing business in that no meeting, no income, all of those things that you need to tell them that when you call because there's different steps to go through. You are asking for a reinstatement. You have to get documents that show the Unit is back in business, Meeting minutes or whatever it takes. We have quite a few out there that were small anyway, they just quit meeting because COVID hit, and all that kind of stuff so if a Unit hasn't met, and they haven't been doing business the EO Entity Unit needs to know that because they can help you maneuver around that. If back in 2013 or 2014 the Unit or someone decided that they weren't going to file because they didn't know anything about (computers) that, but they continued to do business, call the same Unit. But it will incur a fine in order to get reinstated.

Linda Schmidt, Harney County Unit 63, D10 President: If they are still doing business, and not raising any funds, will it be different because they are not dealing with money?

Treasurer Helen: Correct, it could help to eliminate fines. You have to contact the EO Entity Unit to find out why they didn't file, is there proof there was not income, the Entity Unit will give you a list of what you need to produce to reinstate without fines. The fines can be horrible....and the sad part is, as soon as we get everybody back up and running as far as their EIN number goes and state registry, it takes 10 minutes or less to file an e-card (990). It's really easy and quick, but you have to be current to do that. The IRS no longer takes paper filings. They want the e-filings. They will accept paper filings to get caught up again, but the Unit must e-file from that point forward.

Discussion on Units with members that are not computer literate. Helen indicated that the District President can e-file, by registering yourself to file the Unit's 990. Pass on the login and password (individual to each unit) to the Unit so that if you cannot file for them, someone else can.

A single person can file the 990 for 5 or 6 Units, if they provide you with the information and you pass the information on to as many people as will listen so that if you become unable, someone else can do it. Share your login because you have to be able to log in and help.

990's are scary, I get it. A lot of Units don't use computers, I get that too. That is why I kept digging and found out one person can file for several Units. The bill that you get from OR Secretary of State, is just

like filing taxes in Oregon. You have to pay that and on time. Not doing so will create the same headaches that not filing a 990 with the IRS does. After a certain period of time, you are no longer a non-profit organization. If it this happens, it can create large fines or fees for the Unit. Personal info when set up account to file electronic 990 is just to make sure you are a person and the right person. The information is not directly linked to an individual's social security number or account information. When you call the EO Entity Unit, make them repeat this information. You do not have to be listed on the paperwork. New officers can reinstate a dormant account. Materials, compliance information in packet. I will email out the information I provided today.

Budget:

The first thing I'd like to point out in the income, remembering that this is as of 5/31/23. We still have two months left to go. The percentages (membership, delegate fees) can change slightly. Looks like we are pretty close to what we budgeted for last year. Far right hand columns we adjusted the amount of membership again, with 3720 seniors, 180 juniors. Based on 3900 members and that's where we arrived at the income for membership.

Registration fees were increased by the Legion, we apparently have high hopes we will grow in attendance. For those of you that attended this convention and enjoyed the space, the meals; spread the news and let's see if we can't get attendees back. This establishment is clean, the people are friendly, and the food is good, make people feel like they missed something.

I'd like to point out the actual this year includes the monies turned in by Charters closing. We never ever want to make money by charters closing, because that defeats the purpose in the long run. We did have a fair amount of money in there which caused us to stay in the black and not go into the red this year. Next, Line 9, Miscellaneous Income & Donations; you guys should all be very proud and proud of your members, those are strictly personal, Unit, and District donations that came in to help us balance the budget = \$3,261.50. Excellent job. Line 22: yellow highlight, was \$1057.49, it changed when we voted at Convention to take some money that was donated to the General Fund out and move it to line 22 so balance will be zero. We did not use any proposed budgeted money; we used only donated money.

President Catherine: We want the District Presidents and Vice Presidents to ask questions. There is a budget in the packet.

Discussion, no budget in the DEC packets, was in the convention packet. No extras printed. Mumbling....Lesson, bring budget with you!!

Discussion on 'Point of Order' because District VP was speaking. After discovering that the District President was out of the room, issue resolved.

Karen Banks, Stevens-Chute Unit 4, District 5 VP: About red marks on the VA&R Page, Line 140, OHV Gift Shops.

Helen Hisaw: The reason highlighted in red is because of large increase because OHV Gift Shop is now paying for half of the Department storage unit. So, there's a lot more money budgeted here than we generally do. I think it was \$1068 was added to that budget item to pay for their half (OVH) of the Dept storage unit. The number in red is \$6408.00, line 140.

Linda Schmidt, District10: The person who did the website again, is that coming from ITT Services?

Helen Hisaw: "No, how do we know how much that was? Is that what the question is?" Linda: "yes"

Helen Hisaw: On the very last page that was distributed should be a single sheet that lists donations received. This is where the cost of the website came from. It is not listed in ITT on the budget because we did not use budgeted funds, we used donations only."

The bottom line is on the last page of the budget which is page 6. We see the Grand totals. The proposed budget loss for 2023-2024 budget loss is at \$8,675. This does not include money turned in for Charters, donations, or pass through accounts. This year (2022-2023) we had budgeted a loss of \$8,992.90 and the money from Charters and donations ended up covering that amount, so we are not in the hole. That's the hard part, not listing that stuff on the budget affects the bottom line, so we actually

have to the good; which means less than budgeted for 2023 year...Quick reminder, especially District Presidents, if you are not submitting for reimbursement, or if you are not turning in your expense reports for reimbursement, the organization doesn't know what is expected. If you really want to help us, turn in the request, and flip the form over and you can donate to any fund you want; VA&R, General Fund, whatever you want. This allows us to track what is really being used for you to travel. So, I don't want to pick on anybody, but I have almost nothing this year and I'm grateful and thankful that you guys think you want to help by just eating the cost, but then we don't have any information to budget with. Turn in your expenses, if you don't want it or need it, then donate it. If you need it or want it, take it, and do something that makes you happy about it, even if it's in your district. This way we can budget appropriately for the future.

We did see an increase in using our VA&R funds. This page is going to be a little bit confusing at this point. Right now, when you look at all this, you see money income, what's sitting in the scholarship fund, what has come in, what the total is. The total is no longer reflected in the Grand Total of \$117,518.56. Those funds are our VA&R funds and are now in a different bank. We voted not to move the scholarship funds with them. We are still tracking scholarship this way through the end of the year. Next year it will go back to the other part of the budget and be removed from the VA&R page. Reminder, VA&R funds are in a different bank account now. We started with Columbia Bank which has since switched to Umpqua Bank.

Any more questions? None? The word could get out that you guys are easy....Nothing?"

Maggie LaMont, District 6, member of Finance Committee: "Do you need a motion to approve the budget? I would like to make one. The Finance Committee recommends that we approve the 2023-2024 budget.

President Catherine: We have a recommendation from the committee on the floor, so it does not need a second, is there any discussion? All those in favor of passing the budget as it is printed, say aye [aye]. All those opposed say nay, none. Motion passes. Thank you.

President Catherine: "I see that Cindy Soria, Vice President is here, I will let her address the body.

Vice President Cindy: Hello, I am Cindy Soria, VP and Membership. I am sorry I was late, I wasn't feeling too good, so I laid down and lost track of time.

First of all, thank you so much for having faith in me to be your Vice President and Membership Chair again. I am very much looking forward to this year with President Catherine and I think it's going to be an awesome year with her, and I promise this will not happen again. I hope you can accept my apologies.

President Catherine: Thank you Cindy, it's good to have you here. We'd rather have you here, that's right.

President Catherine: "We did the budget, Helen, you are free to be dismissed. We are now ready for membership, Cindy, if you are ready?"

Membership Report, Cindy Soria, Vice President & Membership Chair

Okay, Membership! Who here is willing to get 100% membership? [applause] That's what we're going to do! So, the fun that we will be having this year is the ALA Freight Line Express. Madame Sgt@ Arms, could you pass out one of these to each District President and each officer on the stage? American Legion Auxiliary District Presidents you will be driving your own 18-wheeler. The freight you will be picking up along the I-5 corridor will be membership freight. The cargo, membership, will be loaded by your dock workers, your Units, into your trailer.

You will pick up your freight liner in Ashland at the ALA truckyard. Your first stop for membership freight will be in Medford. You must stop at this yard until you receive 10% of your membership freight. If you have your required freight, then you may proceed to your next stop, which will be Grants Pass. At this point, you must stop until you get 20% of your freight. Then you can get back on the road and start

trucking. Your next stop after that will be Roseburg. This is where you will pull into the freight yard to await your 30%. Again, if you already have your 30%, then you can continue on to Rice Hill. Here you will need to stop again until you reach your 40%. Then, you can continue on to Cottage Grove, where you pick up more freight, your 50%. In order to get back onto the road, you must have your 50%. Eugene will be your next pick up stop, for 60% of your membership freight. The next three stops will be Albany for 70%, Salem for 80%, Woodburn for 90% and your final stop will be Wilsonville where you will unload your 100% membership freight.

Gather your dock loaders (Units) and celebrate a job well done. So, as you go down the road you received your horns. So, let's blow our horns and let everyone know the ALA Freight Line is coming down the road. [Horns blowing]. Keep in mind, if you have not loaded all your freight for the stop, you cannot move down the road until your freight is loaded. You may experience delays, detours, and mechanical breakdowns. To make restroom breaks and meal stops will cause you not to stay ahead of other truckers. Your weekly freight log, the membership report will be sent to you on Wednesdays, so you know how much membership freight is on your truck. Your deadlines to pick up your membership freight, your goal dates, will be given to you when you leave the Ashland truckyard. Make sure you transfer in great shape, check your oil and your tires. Keep in touch with your loading crew, letting them know where you are on the road and how much more membership freight you need to continue on to your next stop. The more membership freight you pick up, the less time for stops and the further you'll get along. At any time, your freight inspector, Membership Chairman, Cindy, may call on your radio to find out why your membership freight is so light at the current time. Your Inspector is available to help you should you need any assistance with getting your freight loaded. Keep in mind it may be a little harder to get new freight members or keep current members as costs (dues) have gone up. It is our job to let them know what their membership means to our organization and our veterans. They are important to us, and we appreciate them. Your incentive award goals will be coming out over the next few weeks by email. Please be sure to share them with your Units. Together we will be a 100% goal Department again. Let's have fun and keep on trucking.

President Catherine: "Awesome, thank you Cindy, this is going to be fun!"

President's Report, Catherine Brockmann, President

I want to put some thoughts out there for you so that you understand where I am coming from as President this year; expectations, just what I am hoping happens. I want it to be a great year, I want us all to work together, and there's a few things each of us can do to make things flow smoothly and make it a reality. So, in case you're not aware of all the different things people are responsible for I'm going to go through some of the little things that make a position a position, so that you have it in your head, oh, that's what I'm supposed to do, not oh, that's so-and-so's job. It's oh, this is my job to do. This way everyone has an idea of what they should be doing.

The Vice President, having just come from that position, there was so much more involved in that I didn't know about, until I got there, I'm not saying it was bad, there were fun things to do. I enjoyed so many of the parts of that job, but I didn't realize I had to do them until I was told, it was like, I have to do what, its due when? To give a heads up in case a District President is looking to move into that seat next year, which is kind of what we're hoping for, right? That people will keep advancing forward so that we can continue to have officers and not have so many retreads all the time. It's nice to have new blood up here and experience different sides of the organization and understand it better. So, for the Vice President, I think my favorite part was the Christmas book that I had to put together for Debra. I enjoy scrapbooking, so that was like a piece of cake for me. It's the little things like that they gather the Christmas cards and the money and present it to the President at the Department Christmas party and its so fun to read all the cards that come from the Units, and they express their thanks to the President for everything they are doing and that they're appreciated. As you all know, it is so important to feel appreciated or you don't want to do the job you're doing. So, I will start right now. I appreciate all my District Presidents for being there, thank you! For taking this job another year, yes, thank you very much. [applause]. And you Vice Presidents, you are just as important as the DP, as we saw earlier the President gets up and leaves and the Vice President has to take their place. There is a purpose here, so, it's great to see this happening.

The next part that I didn't know happened is the Vice President is in charge of the victory party we will be having today...the Vice President is in charge of collecting money from all the candidates so then the victory party can be paid for. I didn't know I had to do that, I didn't know what the time frame was, I didn't know how to get money from everybody, or how much to ask for. It's all based on where the party is held and what are you going to serve at the party, and how much does the food cost, and everybody knows food costs have gone up. So, if you're considering stepping through Chairs, not to scare you, but there are some costs like that, that you're not made aware of either, until you get there. So, I'll just try to let people know that there might be expenses that pop up but, hopefully it's not a deal breaker because it's doesn't have to be that much.

A couple important things for the Department Executive Committee (DEC). You're now the ones who vote and you get to help lead where this Department is going. It is ever important that you understand your responsibilities. You need to have the budget, you need to understand what it is, where the numbers come from and where it goes. If you don't know, ask. There is no harm or foul in asking, that's why Helen stands up here asking, does anyone have any questions? And she always feels neglected when people do not ask her questions because she is prepared, she knows the budget, so don't hesitate to ask questions. As the Vice President, if your President is here you can go to them and have them be your voice, because they are the voice. If you are in the audience and you do not have a voice because you are not a Past Department President, you can go to your District President and have them ask your question. Don't be afraid to put your District President to work. They like to get up and down too. If you wave at them, they'll come visit you, so, work together. If you have questions, make sure they know what your question is and then they can ask it. That's the best way to make sure everyone who's here knows and understands why things are happening, what's going on, what's happening, when it's happening, everything. Don't be afraid to do that. My first time as a District President and my first Department Executive Committee meeting, was a post-convention. They had an executive session. I was like, what the heck is an executive session? I didn't know what that was, I was not fully prepared, obviously, because I did not know what that was. An executive session is held according to the Department Standing Rules, under D; DEPARTMENT EXECUTIVE COMMITTEE, part 5. The Department Executive Committee shall make determinations regarding the election, eligibility, conduct, and capacity of department officers and of department committee members in executive session pursuant to the principles of due process and equal protection, and in consultation with Counsel General. So, what does that mean? It means that if someone is in trouble, we don't want the entire organization to know that there's a problem, so you take it to Executive session so that the smaller voting body can hear the issue and decide what needs to happen. That way everybody doesn't need to know when somebody's done something wrong. Nobody likes everybody to know that you've messed up, right? That's embarrassing to say the least. So, that's what an executive session is, so be prepared that if that happens, I pray that doesn't happen this year, okay, if we have to have one, know what it is. The other part of that is, if you don't sign your confidentiality agreement, you cannot attend the executive sessions. If anybody has any thought of not signing it, we'll have a discussion.

Also, if you don't fill out and sign and submit the conflict of interest form, you give up the right to vote on matters brought to the DEC. So, if you want to lose your vote, don't sign that one. I would recommend signing both, just saying you are willing to be the District President and you're willing to participate in the voting of the DEC to be sure that the organization is doing everything it needs to be doing and is running the way that it should. It's a big responsibility, so take it to heart.

In the executive sessions you can also ask questions just like you can ask questions here if you have any questions about anything that I say. Please, raise your hand and the Sgt-at Arms will have a microphone for you to use.

A few other things that I would like to point out, I am going to have a District President visitation form that I would like filled out and sent to me after you pay a visit to a Unit. If the Vice Presidents are visiting, please use it and let me know you are the Vice President. There's a bunch of questions about Membership; did you tell them some new information, did you help them out with issues that they were having, did you go to an event they were holding, a dinner, did you talk to the whole membership, did they have good turnout, cause sometimes that's a question, well how many people were there? Ok, so how big is their membership? I would like to see the District Presidents and the Vices are visiting the

Units. I don't have a good feel of how those visits are going. Are you accepted when you're there, are they happy to see you, are they not happy to see you, do they not want you to come, there's all sorts of issues and stuff and it may need to be addressed at a different level than your level. If there's things happening the only way, we are going to find out is if it's shared with us what's going on. We're sharing a lot. You're telling us what's going on and it will be very helpful to help make things run smoothly. I believe that we will help the Units feel more comfortable with leadership and that they can come to us when they need something. Some of them won't come to us because they don't want us to know that something is not going right with them. But we can help and maybe it won't go as badly as what it could, just try to prevent things from going wrong. The form, it's not in your packet or anything, will be on the new website, I sent it to Cindy to have out there. It's just a one page form, if you want to fill it out online, it's a WORD document, or you can print it out, fill it out and mail it to me, or scan and email. My address and email are at the bottom of the form.

Vice Presidents can cover visits as well, if you live in a large district and it is very difficult to get to every Unit and make them feel appreciated for what they're doing, you can split your district into two parts, and each go in different directions. I know from being in District 1, being as that's where I'm from, we have an east side and west side of the mountain, and it's a long way to have to drive for meetings and visits. If you happen to have a Vice on the other side of the mountain from you, have them do their side and you do yours. There are all sorts of ways to split things up so that maybe you don't have to spend as much time driving to get the visits completed.

I would also request a book of reports. The book of reports is so important to all of us to keep up with what is happening. It tells all the Units in the District what's going on in their District, if they don't make it to DEC's or they don't make it to convention, they don't know what's going on in their District. If they're not participating a lot, maybe that would help them see some things that are working in their area that they could try. I'm big into sharing information, to try and keep others from reinventing the wheel every time. So, if we help with that sharing, it's very important. Any questions? Are you awake? I believe that is all I want to say concerning my report.

Communications, Jody Marsh, Secretary:

All of you received the stapled documents, conflict of interest and compliance statement. There are three signatures required. I need those before you leave. If you'd be nice and wait and hand them to me, so I can verify they've been signed I'd appreciate it. The Chairmen need to sign these as well, who has not already gotten a packet as a District President or Officer. Past Department President's too that are not chairman.

Old Business

Admin Policy:

President Catherine: We have the Admin Policy which was tabled from the Spring DEC in Redmond. Our Parliamentarian has information for us.

Parliamentarian, Pam Seelye: I've done some research on this because, this is complicated.

Roberts Rules of Order, 6:26.1: "If it is decided to resume consideration of a main motion which lies on the table, it can be proposed by means of a motion to take from the table that the motion or series become pending again." Which basically means somebody makes a motion to remove it from the table and we vote on it.

Roberts Rules of Order 17:8: "A question that has been laid on the table remains there and can be taken from the table during the same session (Pam: which would have been our Spring DEC) or if the next business session will be held before quarterly time interval has lapsed. Also, until the end of the next regular session." (Pam: so, our convention, our post-convention DEC is within that quarterly time) "If not taken from the table within these time limits, the question dies, although it can be reintroduced later as a new question."

Roberts Rules of Order 17:9: "Since a motion that has been laid on the table is still in the control of the assembly, no other motion on this same subject is in order that would either conflict with or present substantially the same question as the motion that was laid on the table. To consider another motion on

the same subject it is necessary first to take the question from the table and then to move the new proposal as a substitute or whatever of the motion is appropriate in the case.

Roberts Rules of Order 34:3.1: "If the term of all or a specific portion of the assembly membership will expire before the start of the next regular session as may happen in/or elected legislative assembly the rule is the same as though more than a quarterly time interval will have elapsed. That is, a question can be taken from the table only until the end of the same session at which it was laid on the table.

My recommendation Madame President is that we do not remove the original motion policy from the table, which is the Admin. By not doing so, it will then die. Reasoning; due to this DEC not receiving the original policy that was tabled at the Spring DEC, 30 days prior to this meeting, which is our normal procedure. I again recommend that the Admin Policy that was distributed 30 days prior to this DEC be rewritten and presented at the Fall DEC as a newly created document. Since the Admin Policy has never been an existing policy, we are unable to make amendments and changes to it.

President Catherine: We have a recommendation to not remove the policy from the table so it will die. We will write a new policy that will come to the Fall DEC. Is there any discussion on that? Any questions? All those in favor of leaving the Admin Policy on the table so it goes away, say aye [aye], those opposed say nay [none], motion carried.

New Business

Charter Cancellations:

Unit 137, F&J Ravin, in District 7, and there is no District President or Vice President, Department sent out letters to four PUFL (paid-up for life) members and one member at large on May 23,2023. As of June 7th, no replies have been received back stating whether they are for or against closing the Unit, no responses. They only have five members, which is not what is in our governing documents, that they must maintain ten members. The question is, do we want to accept their Charter? If we do, I need someone to make a motion.

Linda Schmidt, District 10: I move that we accept the charter for F&J Ravin.

President Catherine: We have a motion and a second to close F&J Ravin and accept their charter. Is there any further discussion, anyone have questions on that? We will call for the vote, all those in favor of accepting the charter, say aye [aye], opposed say nay [none], motion carried. We will accept the Charter for F&J Ravin. Thank you.

Is there any other new business to come before the body?

Tawnya Lege, District 8 Vice President, and former President of Unit 5: We are submitting our Charter.

President Catherine: It has been raised that Unit 5 would like to submit their charter, they are turning it in. We need it to be a motion that we accept your Charter.

Tawnya Lege, District 8 Vice President: I would like to make a motion that Unit 5 submits their Charter for dissolving/disbanding the Unit.

President Catherine: We have a motion on the floor to turn in (accept) the Charter, is there a second? We have a motion with a second, now we are ready for the discussion.

Maggie LaMont, District 6 President: Have we sent letters to all the membership? Tawnya Lege responded yes. Maggie LaMont requested that information to be a part of the minutes; so that when we go back and reflect it shows that we have done everything that we are supposed to do.

Debra Godwin, Unit 21: Have you submitted a copy of the letter sent out to Department, as this seems to be an issue for our Department. Tawnya Lege responded, no and asked which letter was being referred to. Debra Godwin replied, the letter that you sent to the membership. Tawnya Lege responded that she had submitted everything that was requested by Cindy (staff), I have provided her via email and printed

copy, I also have additional paperwork and funds from our bank account that I will deliver to Department on Monday.

Jody Marsh, Seaside Unit 99: Can you give us some indication if everybody transferred, or we lost members? Tawnya replied, there will be some lost members because they have only been online. Two members transferred to Unit 180, one to Salem, one that would like to go to Forest Grove, one to Sherwood, two or three will go away. We currently have nine members.

President Catherine: We have a motion on the floor to accept the Charter from Unit 5. All in favor say aye [aye], all opposed [none], motion carried.

Is there any other new business?

Bobbie Peebler, District 3 President: I have been told several times, that all new officers have to pay dues by a certain time, the early part of the year, to maintain their status as an officer. There's nothing written that I've seen that is nice and clear with a date or how to address our Unit Officers that they need to be paid up by September 1st (or what ever the date is). Could you provide some insight?

Parliamentarian, Pam Seelye: That is a very good question. If that is what the Unit wishes, then the date must be specified, or by the first meeting in September, in the Unit Constitution, ByLaws, or Standing Rules, it would be the Standing Rules. That's not a Department thing or a District thing, it is a Unit thing.

Bobbie Peebler: I was told it was a Department wish, so thank you for clearing that up.

Jody Marsh, Seaside Unit 99: If a member is current in September and their dues lapse in January, what is the process?

Parliamentarian Pam Seelye: We have nothing in our Department governing documents that addresses what a Unit has to do in regard to when payment must be received. With National, on the 1st of January, if you're not paid for that incoming year, you are in arrears. As a Unit, you should not allow that member to hold the position or even attend your meetings without being paid. Your dues end midnight, December 31st. That's National. Look at your current membership card it says 2023. It is up to the Unit, I worked with one Unit that allowed their members until January 31 to pay their dues, before they are no longer a member in good standing. It is up to the individual Unit on how they process that. Per National, when the clock strikes 12:00 PM in the new year, you are no longer a member. National will accept dues past that date, but you're not current. I hope that helps you, Bobbi. You can stress that at your first District Meeting, since some of our Units are dark in the summer, pay your dues by the end of December because that is a legitimate statement of fact.

Upcoming Events:

The Victory Party is today at 4:00 PM at the Elks.

Training: We will be holding trainings; it has not been decided where or how. I have a few topics in mind, and I think they would be good ones. I am considering more of a technology training for people. If you have a smart phone, how to download forms, send emails, Or a laptop. I would love to have people actually do the clicking because by the time you watch a PowerPoint Presentation, listen to the discussion, and go home, you don't remember where to go for things. I think if we can have an interactive training that might be helpful for quite a few people. Others might struggle, I think it might help, even for those members that don't attend the DEC. I believe it will help Unit members learn to go where to get information as well. Information on the training(s) will be forthcoming.

The Legion Commander and I have been trying to put together the DEC schedule because it's important to get that out quickly. The Convention Commission is the one then that is responsible for determining if the location works, are there hotels, where would we meet. We have given them a listing of where and when we would potentially like to have a DEC.

Jody Marsh, Seaside 99, Convention Chair:

The current request is late October, October, 27-29, 2023, in Klamath Falls. We do not have a definite answer. The Legion Convention Commission, of which I am not a member of, just the spouse of, is excited at the direction that Madame President and Department Commander are moving toward. They've requested us to go to farther, more outlying areas that are struggling with membership. They are requesting District 4, District 6, and virtual for mid-Winter. They are trying to get it set up in a way that is similar to when Past National Commander Charlie was running...with a community outreach activity where the Legion Family takes a mile walk together, donuts & coffee, hopefully we will have that information out soon.

President Catherine: I want to thank each and every one of you for being here. I don't mind leading meetings, but it's a little scary when you go up the levels. The Unit was easy because I know all those people. And then you go the District and it's like, ohhh, okay, sure I can do this. District 1 has ten (10) Units, so that was a lot of people I didn't know. But then you come to convention, and we have sixty-ish units (after accepting the two Charters today) and that's still a lot of Units and people that I don't know. But it's fabulous to see you here so that I can learn who you are, where you are from, and what drives you. Thank you for being here and coming to the post-convention DEC. It was very important to me.

One other thing, at the Installation today, you saw the Commander do this (hold up his index finger), each of us is to BE THE ONE. Our National President that is their drive this year. Cory and I are both pushing this as well. It is not a theme for this year. It's called an initiative because we don't want it to go away. We want it to stay. So that each one of us can reach out and help all veterans, so veterans feel needed, so they don't take their life. BE THE ONE!

Is there any further business to come before this meeting?

Krisann Owens, Past Department President: Madame President, as the Senior PDP, I would like to congratulate you on your first DEC. It went very smoothly, there was a lot of information that was very concise, and we appreciate that. We are looking forward to a fantastic year with you.

Closing prayer, Department Chaplain Gregoria Hernandez:

Dear Lord, thank you for a great weekend with all these ladies and gentlemen that belong to the Auxiliary. Bless them as they travel home, keep them safe. Help us to always be mindful, to be comforting, kind, respectful to each other, and most of all let's be a team so we can get that 100% membership. In your name Lord, Amen!

President Catherine: Till we meet again, let us remember that our obligation to our Country can be fulfilled only by the faithful performance of all duties of citizenship. Let service to the Community, State and Nation be ever a main objective of the American Legion Auxiliary and its members. Let us ever be watchful of our organization and ourselves, that nothing shall swerve us from the path of Justice, Freedom, Loyalty, and Democracy.

Please render a hand Salute to the Flag of our Country. Two.

I now declare this meeting of the American Legion Auxiliary Executive Board, Department of Oregon, adjourned.

Meeting adjourned at 3:00 PM.

Transcribed and submitted by Jody Marsh, Secretary