

## **CHAPLAIN BULLETIN 2022-2023**

**Department Chaplain**

**Gregoria Hernandez**

**PO Box 605**

**Lafayette, Oregon 97127**

**971-901-5319**

**Email: [Tejanitagh@gmail.com](mailto:Tejanitagh@gmail.com)**

American Legion Auxiliary Chaplains express, by works and actions, our founding principles of service to God and Country and encourage all Units to celebrate diversity among people and faith. Auxiliary Chaplains provide spiritual and emotional guidance needed or requested, always sending dignity and respect to the occasion.

### **PROGRAMS AND ACTIVITIES**

All Chaplains should try and reach the following objects for their position:

- Pray for the American Legion Auxiliary, its members and leaders, for success in carrying out our mission.
- As Chaplain you need to guide your members through prayer experiences that are appropriate for the situation.
- As Chaplain you are asked to act as the spiritual ambassador in your Unit as a part of our organization.

Through various means of Communication, the Chaplain should:

- Provide and promote emotional and spiritual support to The American Legion Family by sending emails, prayers, etc., to members throughout the administrative year.
- Unit Chaplains need to help the Units reconnect with the heart of God and to promote the wish of our founding Fathers to create one Nation Under God.
- The Chaplain is responsible for all invocations, benedictions and memorial services for deceased members at official meetings.
- Recommend educational materials that promote a spirit of Unity and love.
- Schedule spiritual, fun events throughout the year that provides fellowship time and spiritual growth.

All prayers and devotional thoughts must be non-denominational. Non-denominational means “not restricted to or associated with a religious denomination.”

(Source: [www.answers.com/topic/nondenominational](http://www.answers.com/topic/nondenominational)).

## **ANNUAL REPORTING**

- Dec 15<sup>th</sup> Mid-Year reporting with 2022 information included.
- April 1<sup>st</sup> Year-End reporting for Junior and supplemental reporting for awards.
- May 1<sup>st</sup> Year-End reporting for Seniors and supplemental reports for awards.
- April 1<sup>st</sup> Prayer Book entries for Juniors.
- May 1<sup>st</sup> Prayer Book entries for Seniors.
- Anytime: Send prayers or poems for the Department Presidents Prayer Book and for the National Presidents Prayer Book to me anytime during the year but are due to me no later than May 15<sup>th</sup>.
- Illustrations and/or pictures are acceptable with your prayers. Each prayer or Inspirational Thought needs the following information:
  - ❖ Who wrote the Prayer or Poem.
  - ❖ The name and Unit number of person submitting the Prayer or Poem.
  - ❖ If the person submitting the Prayer holds an office in your Unit, District or Department it should be included.

## **GOALS FOR UNITS**

- Prayers at opening and closing of each meeting.
- Do a Memorial Service for each deceased member.
- Drape your charter when holding a Memorial Service.
- Send sympathy cards and get-well cards to members as soon as you get the information.
- Send Department Chaplain prayers and poems for the Department and National Presidents Prayer Books from Unit members.
- Visit members who are in nursing homes or hospitals.
- Send a report of Deceased Members and include a memorial for your deceased members.
- Do group prayers for your Unit, those you serve and for our country.
- Do your Mid-Year and your Year-End reporting in a timely manner.

## **ADDITIONAL RESOURCES YOU CAN USE:**

- [www.ALAforVeterans.org](http://www.ALAforVeterans.org).
- American Legion Auxiliary Unit Guidebook.
- Chaplains Manual on National website (very useful).
- National Constitution and By-Laws and Standing Rules of the American Legion Auxiliary.
- Chaplains Prayer Book of the American Legion Auxiliary on the National website.

## **AWARDS:**

- a) CHERITA POTTER, PDP, CHAPLAIN ACHIEVEMENT AWARD. Awarded to the most outstanding Auxiliary or Legionnaire as submitted by the Unit.
  - Must be a narrative report and entries will be judged on activities in Auxiliary Programs.
  - Do not include the chosen Auxiliary or Legionnaire members name in the nominating letter.

- Place in a sealed envelope with nominee's name, Unit number and District. It will be opened after a selection is made by the Chaplain and judges of their choice.
- Entry not to exceed 500 words.
- Report must include the Unit name, number, name of Unit President and name of Unit Chaplain.
- The current Department President cannot be the recipient of this award.

All entries judged by Department Chaplain and selected judges will determine the winner.

b) CHAPLAINS PRAYER BOOK AWARD:

- Awarded to the Unit Chaplain submitting the best Prayer Book including prayers and inspirational thoughts. The Department Chaplain and selected judges will determine the winning Prayer Book.
- Prayer Book must have a dedication page with who the Prayer Book is for, with the Unit name and number.
- It must have a Prayer section and an Inspirational Thought section
- Must include a list of members who contributed to the Prayer Book.

## 2022-2023 QUESTIONNAIRE

Use this form for reporting both Mid-Year and Year-End

Due dates: December 15<sup>th</sup> for Mid-Year

April 1<sup>st</sup> for Junior Year-End Reporting and submental reports

May 1<sup>st</sup> for Senior Year-End Reporting and submental reports

Two ways to report your information to Department Chaplain Gregoria Hernandez

- Email: tejanitagh@gmail.com
- Mail: PO Box 605, Lafayette, OR 97127

Unit Name: \_\_\_\_\_ Unit # \_\_\_\_\_ District # \_\_\_\_\_

Unit Chaplain: \_\_\_\_\_ Email: \_\_\_\_\_

Chaplain Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone# \_\_\_\_\_

Does your Unit hold Memorial Service: Yes \_\_\_\_\_ No \_\_\_\_\_

Does your Unit include Junior members in the ceremony: Yes \_\_\_\_\_ No \_\_\_\_\_

Does your Unit drape your charter for deceased members: Yes \_\_\_\_\_ No \_\_\_\_\_

Does your Unit make Memorial Donations any organization: Yes \_\_\_\_\_ No \_\_\_\_\_

Amount Donated: \_\_\_\_\_

Name of organizations: \_\_\_\_\_

Does your Unit hold a Four Chaplain Program: Yes \_\_\_\_\_ No \_\_\_\_\_

Do you include members of the Legion Family: Yes \_\_\_\_\_ No \_\_\_\_\_

Donations made to the Chapel of the Four Chaplains: \_\_\_\_\_

Did you visit veterans in their homes/hospital/nursing home: Yes \_\_\_\_\_ No \_\_\_\_\_

What did you do for the veterans: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Did your members submit prayers for the various Prayer Books: Yes \_\_\_\_\_ No \_\_\_\_\_

- Unit Prayer Book: Yes \_\_\_\_\_ No \_\_\_\_\_ How many \_\_\_\_\_
- Department Prayer Book: Yes \_\_\_\_\_ No \_\_\_\_\_ How many \_\_\_\_\_
- National Prayer Book: Yes \_\_\_\_\_ No \_\_\_\_\_ How many \_\_\_\_\_

Did you make a Prayer Book for your Unit President: Yes\_\_\_\_\_No\_\_\_\_\_

Did you use the information from the National Chaplain: Yes\_\_\_\_\_No\_\_\_\_\_

Did you consult the National website as a resource for your Unit: Yes\_\_\_\_\_ No\_\_\_\_\_

If yes, please describe what you used:\_\_\_\_\_

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Thank you for your help in reporting this information to me in a timely manner.

Department Chaplain: Gregoria Hernandez

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